

# REMOVALS SERVICE

IF EVERYONE IS MOVING FORWARD TOGETHER,  
THEN SUCCESS TAKES CARE OF ITSELF.

– HENRY FORD

Inspiring  
spaces

**Martela**



# Company removals of all sizes from start to finish as a one-stop shop service

A flexible and trouble-free move requires a lot of work in advance and considerable coordination. When you choose Martela as your partner, we take care of everything – not simply the move itself, but also work such as the inventory compilation, furniture purchasing, responsible recycling and timetabling, all of which require a lot of time and professional expertise. And it's easy to arrange all this with just one phone call and through a single contact at Martela!



## WHAT DOES YOUR MOVE INCLUDE?

A successful move always starts with careful organisation. An inventory must be taken of existing furniture, and the move must be prepared for in advance to ensure that everything goes as well as possible. Based on the planning work, vehicles and supplies will be reserved, and other aspects such as internal communications and timetabling will be arranged.

## WE TAKE SURPLUS FURNITURE FOR RECYCLING

Recycling is an essential part of a product's lifecycle. When you select Martela as your service partner, we can take your surplus furniture and materials for recycling. The furniture

items will be either reconditioned and sold via a Martela Outlet, or dismantled and sorted into raw materials for reuse.

## YOU SAVE TIME AND TROUBLE

To maximise your business continuity, our quick and experienced removals personnel perform their jobs proficiently and professionally, causing the least possible disruption to your operations.

After the removal, we assemble, install and adjust all the furniture items, new and old, and make sure that your employees' ergonomic needs are fully met without delay. A final clean up ensures that your premises are ready to be enjoyed from the moment your team arrives.

## ADVANTAGES

- Planning, organisation and implementation from a single supplier
- A single contact person is responsible for your project
- A successful, trouble-free move to new operating premises
- We can also take care of personnel moves abroad
- Further furniture items easily obtained from us
- Recycling is an integral part of our service
- Removals supplies (crates, etc.) conveniently from the same supplier
- You save time and trouble

# REMOVAL SUPPLIES

A SMOOTHER WAY TO MOVE:  
MARTELA'S REMOVAL CRATES  
AND CABINETS

**Martela**

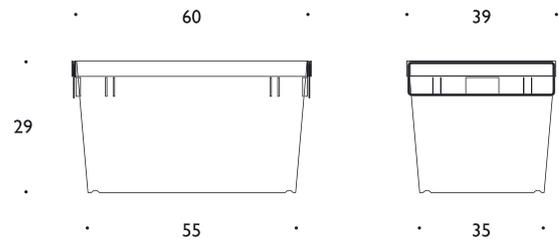
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## UNLIDDED CRATE

Martela's unlidDED crates are designed to accommodate A4-size office files. After loading the crate, the metal bale arms are folded above the crate's contents, allowing the next crate to be stacked on top.

Each unlidDED crate can hold 0.7 shelf-metres of full A4 files by packing the files alternately spine uppermost and spine lowermost. To avoid unnecessary lifting and bending over, place an empty crate on top of a full one before starting to pack the crate. No more than four crates should be stacked on top of each other. All Martela's unlidDED crates are washed after use.



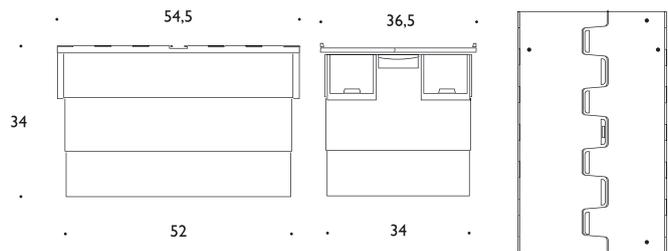
### Removal label:

Martela's removal labels ensure that all your crates arrive at your new address without a hitch. These labels make it easy to identify the contents of each crate, helping your people feel at home straight away.



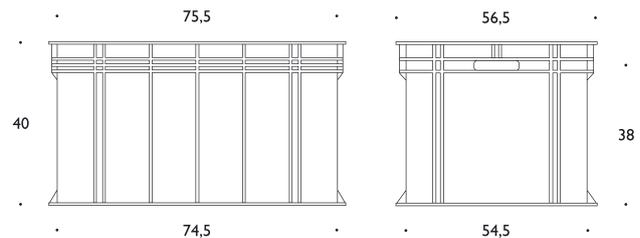
## SEALABLE LIDDED CRATE

Keep your confidential information safe using a lidDED crate that can be shut and sealed for transferring important and sensitive documents. These sealable lidDED crates are secure and easy to use. To unpack the contents, the seal should first be removed (no special tools required). The sealable crate can accommodate 0.6 shelf-metres of full A4 files. As with the unlidDED crates, no more than four sealable lidDED crates should be stacked on top of each other.



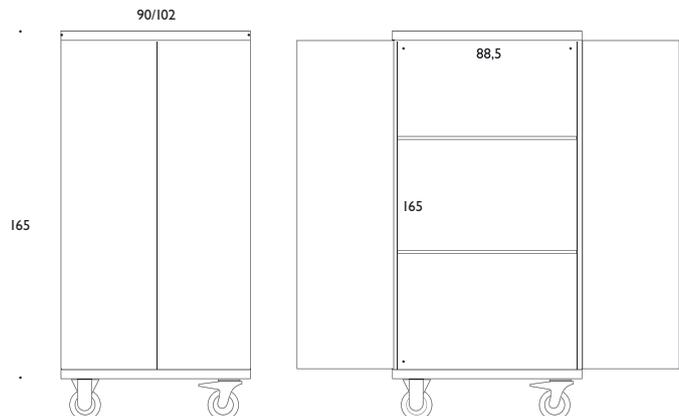
## HARDWARE CRATE

This sizeable hardware crate is designed to take all types of office equipment, such as computer monitors and CPUs. If the dimensions of the items allow, two such hardware crates can be stacked together.



## HARDWARE CABINET

This hardware cabinet ensures the safe and efficient removal of heavy and demanding equipment. The cabinet can fit into the back of a standard removal truck, reducing wasted space in the vehicle and minimizing the environmental impact. The cabinet dimensions also take into account the limitations imposed by corridors and lifts in office premises.



## OTHER REMOVAL AND PACKAGING SUPPLIES AVAILABLE:

Lockable box • Box with cloth rack • Handle box • Cardboard box, 4 different sizes (56 x 33 x 40,6 cm, 45 x 30 x 32 cm, 59 x 38 x 50 cm, 45 x 45 x 75 cm) • Painting box, 3 different sizes (80 x 60 x 10 cm, 100 x 80 x 10 cm, 120 x 100 x 10 cm)

## PACKAGING AND PROTECTION:

Cardboards • Papers • Bubble wraps and foils • Tapes • Packaging Tape Gun

## MOVING EQUIPMENT:

Trolley • Hand truck • Dollies for big objects • Stair climber trolleys • Piano moving equipment • Strongbox trolley